

A4TH Board Meeting Minutes

December 21 & 28, 2019 12:30PM Appleton, WI

[Meeting was suspended at 1PM due to technical communications difficulties and will be resumed on Saturday, Dec. 28, 2019]

Call to Order: President Tim Mayer at 12:30PM December 21st
President Tim Mayer at 12:00PM December 28th (reconvened; tech problem 12.21.19)

Attending Dec 21: Tim Mayer, President; Jim Hubbard, Secretary; Rick Chrabaszewski, Treasurer; George Kamps, Vice-President; Todd Hartwig

Attending Dec 28: Tim Mayer, President; Jim Hubbard, Secretary; Rick Chrabaszewski, Treasurer; George Kamps, Vice-President; Rollie Stephenson

Excused Dec 21: Rollie Stephenson, Chad Weinbrecht

Excused Dec 28: Chad Weinbrecht, Todd Hartwig

Minutes from November 19, 2019 board meeting were received as published

President's Report

- **Donation of 621 N. Lawe Street, Appleton, WI to A4TH**

There has been some discussion between A4TH and Dick Reetz, the owner of the building used for A4TH's HQ and Tim's residence concerning the possible donation of the building to A4TH. Tim also discussed this with our non-profit's CPA Genaro Cardaropoli who put forth his comments as follows:

Thanks for your patience and it was a pleasant conversation with you and Dick. Our meeting discussed the potential of Dick donating the building to Artists for Humanities. During this discussion, I could sense hesitation and concern to the accountability of how the asset is to be handled, namely:

- 1.) What will the organization do with the building (sell, use, etc.)?
- 2.) What will the organization do with the building if it ceases?
- 3.) If there is personal use and other business use, how will you be accountable to ensure that the nonprofit is not personally benefiting Tim unless Tim pays the nonprofit for his personal or non-tax-exempt work?

These are valid concerns appropriately brought up by a potential donor and that should be asked. The intended purpose during this time is to maintain an office and storage for supplies, inventory, and work space for the organization.

For its use after the cessation of the organization, it must be donated to another charity or sold and donated to another charity. This would be pursuant to your bylaws.

The last, and more time-consuming piece, is accountability over the use of the building. There are two issues at hand

- 1.) The personal living quarters.

2.) Other private business use (art business).

These items must be addressed with oversight. My recommendations are:

- 1.) A determination is made as to the value you must pay the nonprofit (or it be in lieu of your compensation, set by the board) for your personal living quarters.
- 2.) A value is assigned for the use of your private art business of which your private art business must compensate the organization for.
- 3.) These rates should be determined by the board based on fair rental value for square footage used for the private business
- 4.) Documentation should be submitted monthly to the board to prove this use, this includes:
 - a.) Timesheets reflecting your time on business v. nonprofit.
 - b.) Square footage of area used for your business
 - c.) A description of what you use for the business
 - d.) An approval from a board member verifying this information with you
 - e.) Expenses or improvements/repairs for the building of substantial amount must be run through the board based on its policies.
 - f.) Monthly minutes reflecting these items were discussed and approved.

After some discussion, it was decided that the opportunity to have this property donated to A4TH was something that should be pursued and that warranted the gathering of additional information with a more formal report being delivered to the Board at its next meeting. Apparently there is no time requirement beyond one we set for ourselves so there is ample time to fully evaluate this opportunity. Tim will work with other board members to gather the requested information and report back to the board.

Fundraising Activity: Efforts are proceeding on two fronts, one related to funding the RRPMV program and the second related to funding ATH activity.

For RRPMV: received \$4,000 from DAV Dept of WI; \$300 from Chilton VFW; A4TH has been in contact with Amber Nikolai and invited to apply to American Legion at the State level, at the Women's Auxiliary level and at the Sons of American Legion level; Tim is speaking to the Oshkosh Post #7 of AMVETS in January; AMVETS posts in the Milwaukee area are being contacted to support our work at Vets Place Central in Milwaukee; Vietnam Veterans of America Wisconsin are also being approached; finally, some small fundraisers are being planned working with board member Chad Weinbrecht and a model he has used with other organizations.

For ATH: Tim has had a meeting with the Oshkosh Area Community Foundation and the J.J. Keller. A meeting with the J.J. Keller Foundation was canceled and is being rescheduled. Other sources for support of our work with refugees in the Oshkosh school district are being pursued.

RRPMV:

- Todd Hartwig continues to hold group sessions at Wisconsin Veterans Home at Chippewa Falls (WVHCF), facility and to report the number of attendees. It remains an appreciated program at CFVH. Todd will be working with a local DAV chapter or two to try to organize and schedule a motorcycle ride fundraiser this spring for the benefit of the Chippewa Falls program.
- Vets Place Central-Milwaukee: our programming has been suspended there pending funding. With the funds received from DAV Dept. of WI we have contacted Berdie Cowser, Director of VPC, and A4TH will be scheduling our weekly group sessions after the first of the year. Our program will restart on Friday January 10th.

ATH:

- Tim is working on developing a program for the Hmong community from Green Bay to Oshkosh, hopefully with an Appleton location.
- Refugee program at the Oshkosh Schools continues and is scheduled through the school system staff once per month.

Vice-President's Report:

- VP continues to work with the Oshkosh School system program with Tim and it is going quite well.

Secretary's Report: Continue to support the Executive Director in his communications and his fundraising activities. Maintain the YTD donation receipts database and the YTD statistics for both the Return & Recovery Program for Military Veterans (RRPMV) and for Art as a Tool for Healing (ATH)

Treasurer's Report:

As of 12.24.19 there is \$4,325 in the checking account at Fox Communities Credit Union
Vehicle Fund has \$50.04.

Based on recent technology changes at the FCCU and the issues that have arisen, we will likely move our account from the FCCU to most likely BMO Harris.

Old Business: None

New Business:

Small Art Exhibit that could become a traveling exhibit: A4TH received an inquiry from Christine Seaton at the Shell Lake, WI Public Library that has approximately 60 linear feet of space which is intended for art that engages and enlightens the community. Shell Lake would contact its local American Legion for a possible community partnership to aid in logistics, as well as their county's Veteran's Affair Liaison, if necessary. The library averages 2000 visitors a month of all ages and socioeconomic backgrounds. They see it as a great opportunity for A4TH to engage with rural communities and rural vets in particular, who may often feel isolated from services and social opportunities. [Shell Lake is a city in Washburn County, Wisconsin, United States. The population was 1,347 at the 2010 census. It is the county seat of Washburn County. Up north in the Chequamegon-Nicolet National Forest.] Todd Hartwig could be involved as this unfolds. One emphasis of the display would be about how art affects the brain and may give us good exposure in areas we would normally not be able to reach. More exploration will need to be done before we commit. Tim will report back as the exploration unfolds.

Letter of Appreciation: Tim suggested that A4TH send a formal letter of appreciation and condolence to Bob Lindberg's family. Bob died December 11th after a short battle with cancer. He had been a staunch supporter of A4TH and did so much to promote the organization and help raise money. He will be missed. A letter will be prepared for Tim to sign on behalf of the Board.

Adjournment: 1:15PM December 21, 2019 due to technical difficulties on conference call

1:10PM December 28, 2019

Respectfully submitted,

Jim Hubbard

Jim Hubbard, Secretary

Attachments: (1) Statistics for both the RRPMV and the ATH Programs

(2) Key Questions re 621 N. Lawe Street, Appleton house situation